JUVARE

# Adding Pediatric and Flu Vaccinations to Juvare Events

Per IDPH Guidance: For vaccination Events created at events.juvare.com, the text found in the General>Settings tab should be reviewed and verified by POCs for age references regarding the Pfizer vaccine. Per CDC guidance: the new minimum age is now 5 years of age. Any reference that has been locally added to the POD/Event must be edited to reflect the new minimum age.

Overview

This document details the steps necessary to add the Pediatric COVID-19 and Influenza vaccination Products to a POD within Juvare Events

Adding the new Product(s)

1. Log in to Juvare Events

2. Navigate to the Event needing the new Product

3. Select **Products** on the left side

   a. Click the **Clone** button next to a pre-existing Product
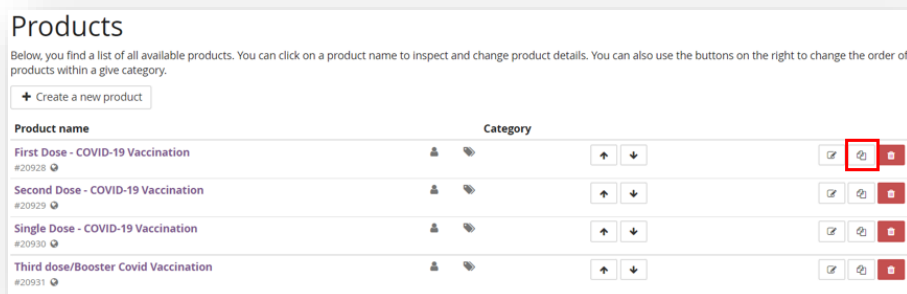
   i. Rename the new Product as desired

   ii. Click **Save and continue with more settings**

   iii. Select the **Availability** tab

   iv. Update 'Maximum amount per order' to be **one (1)**

   v. Update 'Minimum amount per order' to be **one (1)**

vi. Click **Save**

Note: These steps will need to be completed for each new Product being added to the Event. Ex: Pediatric Dose – COVID-19 Vaccination and/or 2021 Influenza Vaccination

Updating the Questions for Pediatric Dose – COVID-19 Vaccination

1. Select **Products** on the left side

   a. Click on **Questions**

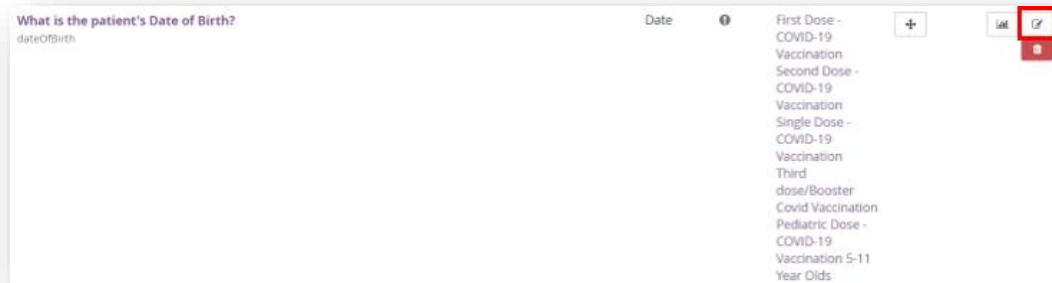   b. Navigate to the Question shown below and click the **Edit** button

i. Update the 'Question' field with the following verbiage:

"I understand only the Pfizer vaccine has been approved for use in patients 5 years of age and older."

ii. Click **Save**

c. Navigate to the Question shown below and click the **Edit** button

i. Deselect the newly created Pediatric specific Product
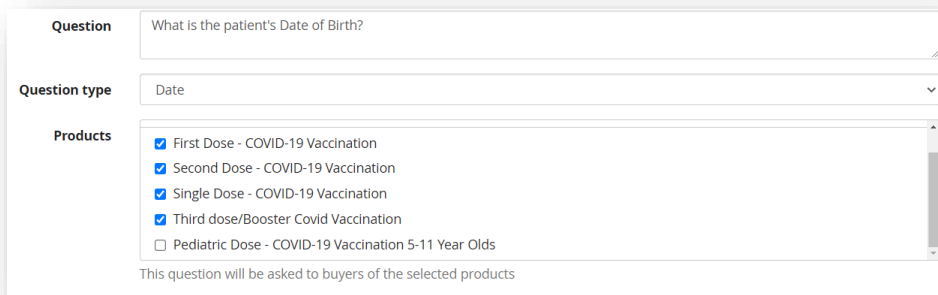
ii. Click **Save**

2. Select **Products** on the left side

a. Click on **Questions**

b. Click the **+ Create a new question** button

i. Type the following in the 'Question' field:

"What is the patient's Date of Birth?"

ii. Select **Date** for the 'Question type'

iii. Check the box next to the newly created Pediatric COVID-19 Product

iv. Click the **Required question** checkbox

v. Update the 'Minimum value' field to be **11 years** from the first day of the Event

vi. Update the 'Maximum value' field to be **5 years** from the first day of the Event

      vii.   Select the **Advanced** tab

      viii. Update the 'Internal identifier' field to **dateOfBirth**

      ix.   Click **Save**

c. Using the **Move** button, place the new DOB Question down by the pre-existing DOB Question to match process flow

d. You may now begin adding this Product to your timeslots/quotas!

Updating the Questions for 2021 Influenza Vaccination

1. Select **Products** on the left side

    a. Click on **Questions**

    b. Using the **Edit** button, deselect the new 2021 Influenza Vaccination Product from the COVID-19 specific attestations.
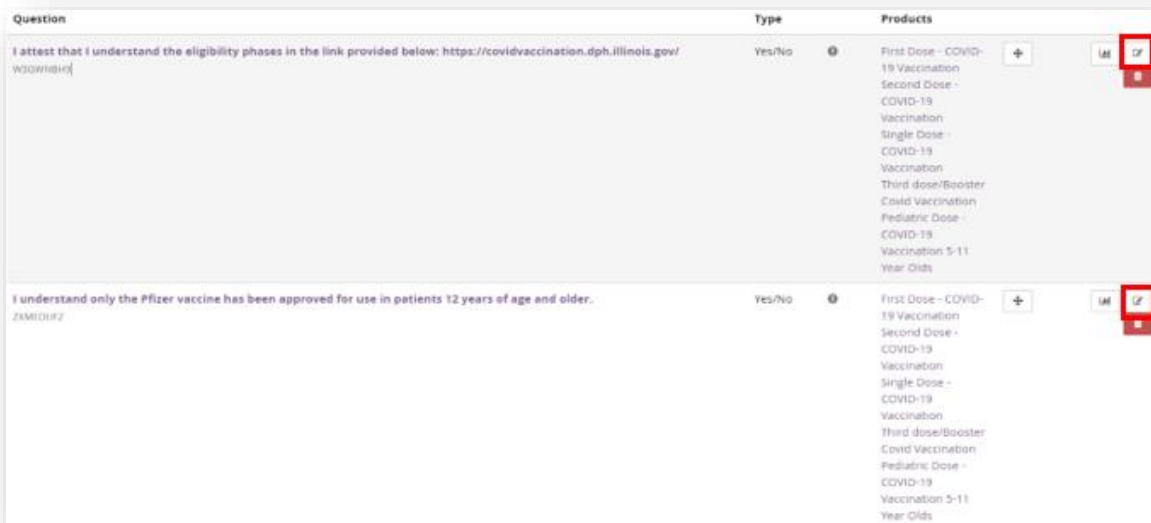
   Note: Additional Questions may have been added to your Event and will need to be adjusted accordingly to adhere to internal and state provided guidelines.

Updating the Event to Allow Selection of Multiple Products

This section details the steps necessary to allow patients to select one (1) COVID-19 Vaccination Product and one (1) Influenza Vaccination Product

1. Select **Settings** on the left side

    a. Click on **General**

    b. Select the **Cart** tab

        i. Update the 'Maximum number of items per order' field to be **two (2)**

        ii. Click **Save**

2. Select **Products** on the left side

    a. Click on **Products**

    b. Using the **Edit** button, complete the following steps on all Products not added using the steps in the 'Adding the new Product(s)' section above

i. Select the **Availability** tab

ii. Update 'Maximum amount per order' to be **one (1)**

iii. Update 'Minimum amount per order' to be **one (1)**

iv. Click **Save**

3. Your Event is now ready for use!