

About Notification Groups

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Notification groups allow you to combine accounts for sending notifications to internal and external recipients (also known as accounts or members). When you send a notification to more than one recipient, you can select a group, instead of selecting individual accounts.

You can create the following types of groups:

- **Standard:** A standard group allows you to add and remove specific external accounts to and from a group. When you select a group, you can view group details (name and description), its level of access (private or shared), member details, and the group's history. Remove and add accounts in a standard group in the *Notification Groups* area in the *Contacts* plugin.
- **Filter Based:** A filter-based group automatically adds accounts based on a specific criterion (for example, they are all WebEOC users). Like a standard group, when you select a filter-based group, you can view group details (name and description), its level of access (private or shared with administrators), member details, and the group's history. However, you cannot add specific accounts or remove any accounts from the group. These actions take place in the *Admin* area. For example, for WebEOC users, if a user leaves the WebEOC users group, the change is made in the *Admin* area and the user is automatically picked up by the filter when a notification is sent.

Tip: If you need to change a filter-based group in the *Contacts* plugin, change the recipients by removing the filter and applying another filter. See [Manage Notification Groups](#).

Helpful Links

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[Juvare Support Center](#)

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