

Add Members to a Standard Group

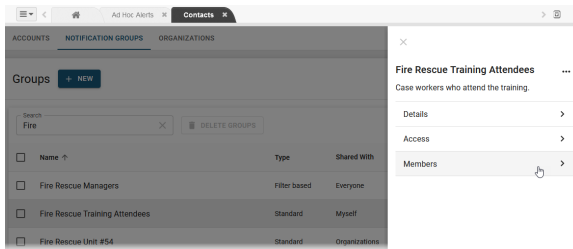
Home > WebEOC > Alerts > Add Members to a Standard Group



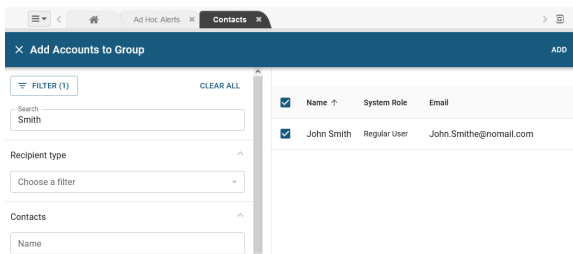
Note: This procedure assumes that you have already created the standard group. See [Create a Notification Group](#).

To add members to a standard group

1. In the **Contacts** plugin, click the **Notification Groups** tab.
2. Select the group.
3. In the panel, click **Members**.



4. In the **Members** page, click **Add Accounts**. The *Add Accounts to Group* page displays.
5. Search for and select the accounts.



6. Click **Add**. The accounts are added, and you return to the *Members* page.

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