Search Tool

You can use the WebEOC Search tool to find data across all WebEOC boards in your system.

To use the search tool

1. Open the control panel menu and, in the *Tools* section, click **Search**.
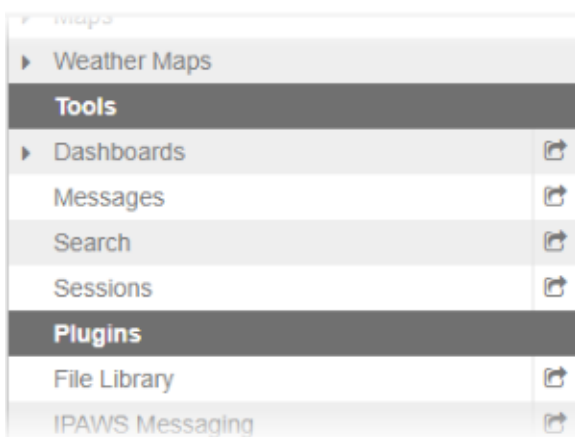
2. In the text field at the top of the page, enter your search terms.
   Tip: *Narrow your search for filtered results.*

3. Click the **Search** button. Your search results appear at the bottom of the window.
4. Click the **View** link associated with the desired search result and the search term will be highlighted in yellow in the *Detail* window.

To filter search results

1. Open the control panel menu and, in the *Tools* section, click **Search**.
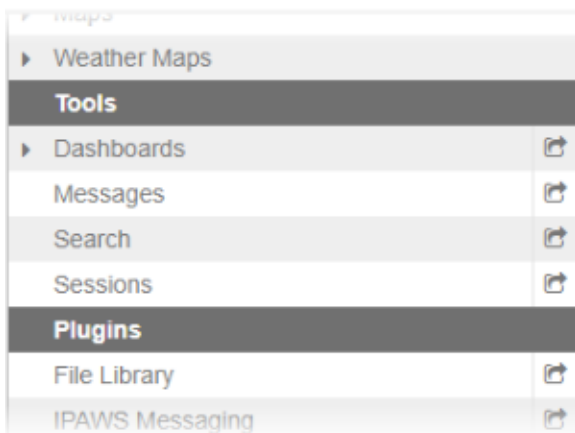
Helpful Links

[Juvare.com](#)

[Juvare Training Center](#)

[Announcements](#)

[Community Resources](#)

2. In the text field at the top of the page, enter your search terms. Optionally, enter additional search criteria in the advanced search fields.

Search Tool

Search...

Board Name	
User Name	
Incident	
Date Range	mm/dd/yyyy to mm/dd/yyyy

3. Click the **Search** button. Your search results appear at the bottom of the window.
   *Tip: To clear the advanced search fields, click **Clear Advanced Options***.
4. Click the **View** link associated with the desired search result and the search term will be highlighted in yellow in the *Detail* window.