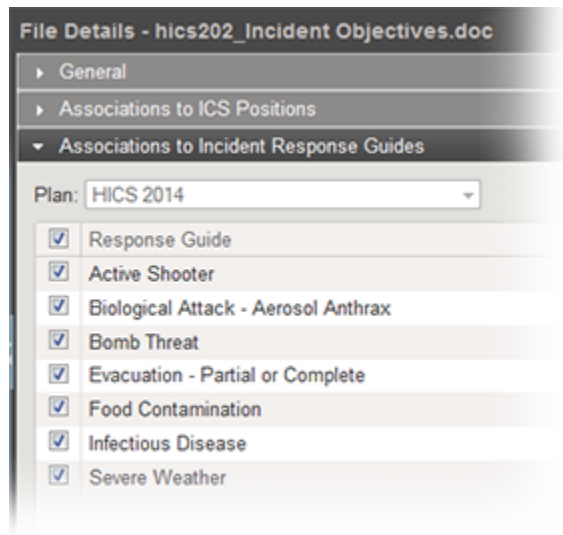


Manage IRGs for a File

Home > eICS > Guide - Library > Manage IRGs for a File



During planning, you can associate a file within your facility's library with the appropriate incident response guides.



Helpful Links

[Juvare.com](#)

[Juvare Training Center](#)

[Announcements](#)

[Community Resources](#)

Note: The additions and changes you make in this drawer also appear in the Plan Summary area.

To add or change IRGs

1. Point to **Planning** and click **Library**. The *Library* page opens.
2. For **Library for**, select the appropriate domain or facility.
3. On the left, navigate to the location that contains the file.
4. Click the file.
5. On the right, click the **Associations to Incident Response Guides** drawer. The drawer shows the IRGs currently associated with the file for the selected plan and those you can add.
6. If you are in the **Resource Documents** library, select the plan.
7. To associate a guide with the file, select the IRG's check box.
8. To remove a guide, clear that IRG's check box.
9. To associate all guides with the file, select the check box next to **Response Guide** in the header.
10. To remove all guides, clear the check box next to **Response Guide** in the header.
11. Click **Save**.