

Confirm System Notification Test

Home > eICS > Guide - eICS Notifications > Confirm System Notification Test



You may be asked to participate in a test of your organization's eICS notification system. You may receive notifications via telephone and/or email. As a participant, it is your responsibility to confirm receipt of each type of notification. Confirmation is accomplished via phone and by clicking the link in the email so that you can use eICS to confirm receipt.

To confirm receipt of a voice notification

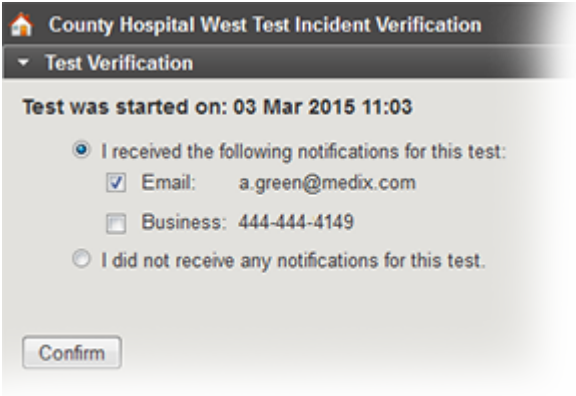
When a voice notification comes in, listen to the instructions and press the appropriate numeric key when instructed to do so.

If you miss the call, listen to the voicemail message and note the phone number and identification number. Call the number to retrieve your message.

To confirm receipt of an email notification


When the email message comes through:

1. Click the link in the email. The *Verify Identity* window opens.
2. Enter the phone number that you listed as *Notify First* in the notification preferences of [your eICS profile](#).
3. Click **Submit**. Either the *Test Verification* or *Test Incident Administration* page opens depending on your user role.
4. Take one of these actions.

If you...	Then...
Received notifications,	<ul style="list-style-type: none">• Click the appropriate response to indicate which notifications you received. • Click Confirm. The page refreshes.• As appropriate, click Return to Home Screen or log out.

Helpful Links

[Juvare.com](#)
[Juvare Training Center](#)
[Announcements](#)
[Community Resources](#)

<p>Did not receive notifications,</p>	<p>Select the I did not receive any notifications for this test option.</p> <p>Click Confirm. The <i>Retry</i> window opens.</p>  <p>As appropriate, click Yes or No to check your contact information.</p> <p>If necessary, change your contact information and save your changes. Alternatively, click Return to Home Screen.</p>
---------------------------------------	---