

# Set Up or Change Form Security

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With the appropriate permissions, you can manage a form's security by specifying the users who can activate the form, as well as those who can run reports on completed forms.

<a href="#">Edit</a>   <a href="#">Questionnaire</a>   <a href="#">Security</a>   <a href="#">Copy</a>	DFW Patient Tracking	Please use this form to enter den...
<a href="#">Edit</a>   <a href="#">Questionnaire</a>   <a href="#">Security</a>   <a href="#">Copy</a>	Disease Control Intake Report	This is a sample of the Tarrant Cou...
<a href="#">Edit</a>   <a href="#">Questionnaire</a>   <a href="#">Security</a>   <a href="#">Copy</a>	Diversion Decision Form	Please answer the following questio...
<a href="#">Edit</a>   <a href="#">Questionnaire</a>   <a href="#">Security</a>   <a href="#">Copy</a>	Divert Form	Complete for each patient diverted to...
<a href="#">Edit</a>   <a href="#">Questionnaire</a>   <a href="#">Security</a>   <a href="#">Copy</a>	Dog Bite Report	To report dog bites to users and res...
<a href="#">Edit</a>   <a href="#">Questionnaire</a>   <a href="#">Security</a>   <a href="#">Copy</a>	ED Report	Report on ED situation
<a href="#">Edit</a>   <a href="#">Questionnaire</a>   <a href="#">Security</a>   <a href="#">Copy</a>	Extreme Heat Surveillance	Please complete this form based on... This form will be directly submitted to... (414)286-5789

If the form is not available for on-demand activation (such as those activated by a change in status or the time of day), the *Form Security Settings* page does not include the **Activate Form** option.

To run a form report, you or your role must have that right. To run a report on behalf of a resource, you must have report running rights for that resource. A user can run reports only on data that their users or resource submitted and/or received.

## To set up or change form security

1. In the main menu, click **Form** and, in the list, click **Configure Forms**. The *Form Configuration* page opens.
2. Locate the form and, on that row, click **Security**. The *Form Security Settings* page opens.
3. If necessary, use the filters to search for people.
4. On the left, select the checkbox for the appropriate rights:
  - Activate Form
  - Run Report
5. Click **Save**. The *Form Configuration* page opens.