

# Re-activate a Resource Type

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Authorized administrators can re-activate a resource and or sub-resource type. Once the status has been changed to active, all associated resources and sub-resources are also re-activated. The resource type can once again be added to views and assigned to users.

Springfield, USA (DEMO) Setup Resource Types

Heat Advisory

Edit Resource Type: Aeromedical

CANCEL SAVE

Name \*

Aeromedical

Description

Aeromedical resources in the region.

☐ Active

Displayable Info Fields

SELECT DISPLAYABLE INFO FIELDS

## To re-activate a resource or sub-resource type

1. In the main menu, click **Setup** and then click **Resource Types**. The *Resource Types* page opens.
2. Locate the resource or sub-resource type and on that row, click the **(resource or sub-resource type) name**. The *View Resource or Sub-Resource Type: (resource or sub-resource type)* page opens.
3. Click **Edit**. The *Edit Resource or Sub-Resource Type: (resource or sub-resource type)* page opens.
4. Select the **Active** checkbox.
5. Click **Save**.