

# Dashboard Administration

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Dashboards, gadgets, and resource groups allow administrators and users to quickly access and review important information about the status of resources. Dashboards are created by adding and configuring [gadgets](#) that filter, process, and present information about resources. Gadgets allow you to identify the [resource groups](#), which consists of resources that share one or more characteristics, and define the display parameters. Some resource groups are provided, but you can also create your own resource groups.

Administrators and users access their [dashboard](#) to view, create, copy, edit, and/or delete their personal dashboards. As appropriate, you can also view shared dashboards by selecting them on your dashboard. On shared dashboards, you only see data for the resources in your area that you have access to view.

## Accessing the Dashboard

You can access your dashboard through the main menu by clicking **View** and then clicking **Dashboard**. The last viewed dashboard is open by default, but you can view other dashboards by selecting them from the list. The data and information that appears on your dashboards is restricted according to your roles and permissions.

The screenshot displays the EMResource dashboard interface. At the top, there is a navigation bar with a home icon, the location 'Springfield, USA (DEMO)', and tabs for 'View' and 'Dashboard'. A red 'EVENTS' button is on the right. Below the navigation bar, there are two main sections: a yellow 'Heat Advisory' section and a blue 'Hospital Intoxication Patient Surveillance' section. The main content area is titled 'Dashboard' and includes a 'System Notice', 'Refresh' button, and 'Help' icon. A timestamp 'Updated: 13 Apr 08:47' is shown. The dashboard is divided into several gadgets:

- Regional Dashboard**: Includes a 'Start a capture' button and a dropdown menu for 'Regional Dashboard'. It contains two sub-gadgets:
  - Bed Utilization for My Resources - Current ...**: A table showing bed utilization data.
  - Helicopter Availability**: A table showing helicopter status.
- Significant Ambulance Delays at Emergenc...**: A table showing ambulance delays.
- Number of Metro Emergency Departments ...**: A large red box displaying the number '6'.

**Bed Utilization for My Resources - Current ...**

Bed Type	Available	Capacity	%
Adult ICU	324	214	151
Burn	12	18	66
Medical Surgical	575	652	88
Neg Flow Isola...	101	55	183
Pediatric ICU	99	68	145
Pediatrics	100	66	151
Psychiatric	2	81	2
<b>Totals:</b>	<b>1213</b>	<b>1154</b>	

**Helicopter Availability**

Resource	Status
Air Care NE	Delay
Air Care South	Limited Availability
Life Flight 30	Available
Life Flight 45	Available

**Significant Ambulance Delays at Emergenc...**

Name	Summary
Fawcett Memorial Hospital	27
Lee South	45
Lehigh Regional Medical Center	38
St. Genevieve	25

## Personal Dashboards

Users can create their own dashboards too. Personal dashboards allow you to display and configure the information that is the most valuable for your work. You can create several dashboards that you can navigate between, and otherwise manage your dashboards by copying, editing, and/or deleting them. For more information, see the procedure [Create and Manage Dashboards](#).

## Shared Dashboards

Administrators can create and manage dashboards that they share with users in their region. Through the main menu, click **Setup** and then, click **Dashboard**. You choose the layout, select gadgets, identify the resource group, and specify which users - all users, users with certain roles, or only specific users - have access to the shared dashboard. For more information, see the procedure [Create Shared Dashboards](#).

## Global Dashboards

Global dashboards are created by Juvare and made available to you through the **Dashboard Setup** and **View** pages. While the structure of global dashboards is the same for all users, the data that populates the dashboards is unique to the region, resources and individual users that access them.

## Administration of User Dashboards

Through the **Setup** menu, administrators can view and copy global dashboards. Administrators can also manage users' dashboards to help them design and configure useful gadgets.

To help users understand and configure their dashboards, administrators with adequate permission can access users' dashboards to view, create, copy, edit, and/or delete the dashboards and dashboard gadgets. For more information, see the procedure [View and Manage User Dashboards](#).