

# Edit a Status Type

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With the appropriate permissions, you can create and maintain status types. Status types can be edited individually or in bulk.

Editing status types in bulk opens a list of the common fields for the selected status types. Selecting multiple status types of the same data type (for example, Number, Date, or Multi) offers more common fields for bulk changes. On the Bulk Change Status Types page, status types selected for bulk changes are listed at the top. These status types can still be selected or deselected for changes. Additionally, the current selection for all common fields appears, along with other options, and a checkbox to the left of each field is automatically selected when a bulk change is identified. Saving the page enacts your changes to all selected status types.

**Note:** The **Type** column in the settings table indicates the types for which this attribute is appropriate.

## To edit one or more status types

1. In the main menu, click **Setup** and then click **Status Types**. The *Status Types* page opens.
2. Take one of these actions.

If you want to...	Then...
Edit one status type,	On the status type row, click the <b>(status type) name</b> . The <i>View Status Type: (status type)</i> page opens.
Edit more than one status type,	<ol style="list-style-type: none"><li>a. On the left of that row, select the checkbox for all status types you want to edit.</li><li>b. At the top, click <b>Bulk Change</b>. The <i>Bulk Change Status Types</i> page opens.</li></ol>

3. Specify the settings for the status types, as outlined in the following table.

Setting	Description	Type
Name	Name of the status type (required)	All
Standard Status Type	Standard language for this status type, such as types related to a specific service, such as dialysis (read only)	Number, Multi, Text
Description	Description of the status type (required)	All
Active	When selected, indicates this status type is active and available for use; default value is selected active	All
Event Only	When selected, the type is available for events only  <b>Note:</b> If a resource is not going to collect information and report on this status type on a daily basis, set it up as event only by selecting this checkbox.	All
Status Type Visibility	Indicates the type is potentially visible to users in other regions, is visible to this region's users based on the user's role, or is private; if you make it visible to users in other regions, all roles automatically have view rights and you cannot change these settings	All
Section	Indicates the status type section in which this type appears within the resource's details page (required); a status type can appear in only one section	All
Resource Detail View	Select to show this status type in the resource's details view	All
When updating the status, comments are	Optional, mandatory, or unavailable when updating the status	Number, Text, Saturation Score, NEDOCS Calculation, Date

Reset Value	Upon expiration, the system resets the status type or retains the value	Number, Text, Saturation Score, NEDOCS Calculation, Date
Reset Comment	System resets the status comment at each update or retains the comment between updates	All
User must update status daily for	Status expires at the indicated time(s) on a daily basis (24-hour format)	All
Status Update Frequency	Status expires whenever the status changes or at the indicated interval (days / hours / minutes)	Number, Text, Saturation Score, NEDOCS Calculation, Date
Update Grace Period	Period of time considered to be out of the expiration range (minutes); required, default value is zero)	All
Status Reason	Reasons from which the user can or must choose when changing this status	Multi
Timer Type	Enables the display of a counter (down or up) to status expiration in the application window	All
Reset Timer	System resets the expiration timer when the status changes or when there is an update to the status	Number, Text, Date
Required	When selected, a blank value is not allowed for this status	Text, Date
Valid values for this status type	Any entered value is accepted or indicate the valid value range	Number, Date
Display Summary Totals	When selected, a <b>Summary</b> row appears in views at the bottom of the associated resource type section. A total is shown in this row for all status types with the type Number for which this setting has been enabled. Other status types and other Number status types that do not have this setting enabled show <b>N /A</b> in the <b>Summary</b> row.	Number
Color Status	Color codes the value based on where it falls in the specified ranges	Number, Saturation Score, NEDOCS Calculation, Calculated
Display NEDOCS labels	When selected, displays the predefined descriptive label next to the calculated score in the Update Status page, regional views, and maps; clearing this checkbox removes all labels from the view	NEDOCS Calculation

- Select the roles that have view rights to this status type (**Roles with view rights**).  
**Tip** : If the status type is configured to be visible to users in other regions (**Status Type Visibility**), all roles in **Roles with view rights** are automatically selected and you cannot change these settings.
- Select the roles that have update rights for this status type (**Roles with update rights**).
- Select or clear **Resource Types** checkboxes.
- Click **Save**. The *Status Types* page re-opens.
- For a **Multi**-option status type, you can edit the associated statuses.