Edit a Domain Notification Template

As a Domain Administrator, you can edit the templates that are used to construct notifications for facilities within your domain. After selecting the **Notification type**, you can choose to edit the content for actual incidents or drills, and specify the content depending on the method of delivery or Channel (for example, Email, Pager/SMS, or Voice). For more information about the options on this page, go to the article Domain Notifications.

Helpful Links

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Juvare Training Center

Announcements

Community Resources

To edit domain notification templates

1. Point to **Settings** and select **Domain Notifications**. The *Domain Notifications* page opens.
2. If appropriate, in the **Domain** list, click the name of the domain you want to test.
3. For **Notification type**, select the template.
4. If appropriate, edit the type description.
5. Select the incident type (**Actual** or **Drill**).
6. Select the **Channel** (**Email**, **Pager/SMS**, or **Voice**).
7. Edit the **Template** text fields and insert variables as appropriate.
8. If appropriate, test the notification.
9. Click **Save**.