Create an IRG

During planning, you can create and edit incident response guides (IRGs), which are plans that describe how to respond to specific incidents or events. IRGs identify the positions, actions, and contacts that will be involved in the response, and define how the response should be carried out.

To create a new IRG

1. Point to **Planning** and click **Plan Summary**. The *Summary* page opens.
2. Select the domain or facility in **Summary for**.
3. In **Plan**, select the appropriate plan.
4. On the left, click **Incident Response Guides**.
5. On the right, click **Create a new response guide**. The *Create Response Guide* window opens.
6. Enter the name of the IRG.
7. Open **IRG Type** and click the appropriate option. The associated icon appears next to the type.
8. Click **OK**. The window closes and the right area of the plan summary page refreshes.
9. Click each drawer and enter the appropriate details, as described in these procedures:

   - Edit an IRG
   - Manage IRG Positions
   - Manage IRG Objectives
   - Manage IRG Files
   - Manage IRG Locations
10. Where appropriate, make sure you save your changes.

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