

## Edit Resource Details

[Home](#) > [EMResource](#) > [Guide - EMResource Views](#) > [Edit Resource Details](#)



You may be authorized to edit a resource's details, including its location and contact information. You can access a resource's details through the appropriate view.

[MENU](#)

JUVARE
 

EMResource

AllRoleUser  
Springfield, USA (DEMO)

Springfield, USA (DEMO)
 View
 Region Default (my default)

EVENTS

Heat Advisory

Hospital Intoxication Patient Surveillance

Detail View
 System Notice Print Customize Refresh Help

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Cape Coral Hospital
  Edit

back to view

Type: Hospitals

Address: Juneau, WI

County:

Lat/Longitude: 43.754733 / -88.899768

EMResource/AHA ID: 17149 /

Website:

Contact: Lake Blue

Phone 1: 555-555-0555

Phone 2: 555-555-5555

Fax: 555-555-5555

Email: polly.spe@leememorial.xxx

Notes:

[larger map / driving directions \(opens new window\)](#)

Map

Satellite

Google

Traffic

Keyboard shortcuts   Map data ©2022   Terms of Use   Report a map error

	MCI Bed Availability	Status	Comment	Last Update		Patient Disposition	Status	Comme
	Blood Supply: O -	7		10 Sep 03:39		Admitted to Floor	1	
	Trauma Surgeon Availability	Yes		10 Dec 08:29		Admit to ICU	4	

## To edit a resource's details

1. In the main menu, click **View** and then click the appropriate view.
2. Locate the resource and, on that row, click its name. The *Detail View* opens.
3. To the right of a resource's name, click **Edit**. The *Edit Resource* page opens.
4. Add or update this information.

Field	Description
Name	Name of the resource.

Abbreviat ion	Abbreviation for the resource. <i>Tip: Abbreviations may be used in text <a href="#">notifications</a> and report.</i>
Resource Type	Grouping of resources, such as by type or proximity; select from your region-defined list of types; on your region views, the resource's type defines how it is grouped with other resources, as well as its inherited status types. (read only)
Standard Resource Type	Predefined list of resource types or categories; this determines the resource's icon for display on the map view; you can also use it as a search term on a number of search pages.
Reports HAVBED data	Select the check box to include this resource when reporting HAVBED data to HHS; to exclude the resource, clear the check box.
Share with Other Regions	Select this check box to share this resource's information with regions with which you have established and activated a mutual data sharing agreement; clear the check box to remove sharing of this resource.
AHA ID	American Hospital Association identification number; required when a resource sends detailed HAVBED information to Health and Human Services (that is, resource-specific rather than a State summary).
External ID	Unique identifier (primary key) for use with an external interface/program; this identifier is established outside of EMResource.
Address	Enter the resource's street address, city, State, ZIP code, and county; if the <b>Reports HAVBED data</b> option is selected, <b>State</b> is required.
Latitude / Longitude	<p>After entering the resource's address, click <b>Lookup Address</b> to obtain the latitude and longitude for the resource; the system automatically populates the information in these fields and shows a map of the resource's location.</p> <p>Click <b>View Map</b> to open a map showing the location of the resource; drag and drop the icon to refine the location and latitude and longitude</p> <p><i><b>Tip:</b> If you are unsure of the address, enter the resource's city and State and click <b>View Map</b>. Click and drag the red icon to any location in the map; the system automatically provides the correct latitude and longitude. It may be helpful to switch to the satellite view to display the buildings in the area.</i></p>
Website	Enter the resource's website address (URL).
Contact Informati on	Enter the resource's contact information, such as the contact's name, address, phone and fax numbers, and email address. First and last name are required.
Notes	Enter notes or comments about this resource, as appropriate.
Active	Clear the check box to de-activate the resource. This removes the resource from views. It is still available in reports.

5. Click **Save**.