

Transport Patients

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Transporting a patient changes the patient's tracking status to Transporting.

To transport patients, you need to find their record through the dashboard or a search. You can transport up to 50 patients at one time as long as you can specify the same destination, mobile provider, and unit for all selected patients.

To transport a single patient

1. Locate the patient through a dashboard gadget, quick search, or filter.
2. On the patient's row, click the view icon. The *Detailed Patient Information* window opens.
3. At the top, click **Transport**. The *Transport* window opens.
4. Specify transport details.

Field	Description
Destination	Destination where the patient is to be transported.
Sub-Location	Specific place at the destination where the patient is to be taken.
Comment	Additional information about the patient's destination.
Provider	Mobile Provider that is transporting the patient.
ETA (mins)	Patient's estimated time of arrival (ETA) at the destination.
Unit	Mobile Provider unit on which the patient is being transported.

5. Click **Transport**. The *Transport* window closes.
6. Click **Done**. The *Detailed Patient Information* window closes.

To transport one or more patients

1. Locate the patients through:
 - A dashboard gadget by clicking the view icon on the upper right of the gadget window.
 - A dashboard gadget by clicking a client summary element.
 - The Filters tab.
2. For each patient you want to receive, select the corresponding check box to the left of their record.
3. In the **Actions** menu, click **Transport**. The *Transport* window opens.
4. Specify transport details.

Field	Description
Destination	Destination where the patient is to be transported.
Sub-Location	Specific place at the destination where the patient is to be taken.
Comment	Additional information about the patient's destination.
Mobile Provider	Mobile Provider that is transporting the patient.
ETA	Patient's estimated time of arrival (ETA) at the destination.
Unit	Mobile Provider unit on which the patient is being transported.

5. Click **Transport**. The *Transport* window closes.