

# Delete an Incident Type

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As an administrator, you can delete an incident type when it is no longer needed.

## To delete a type

1. On the upper right, click **System Settings**.
2. On the left, under *Other Settings*, click **Incident Types**. The *Incident Types* page opens.
3. Locate the type and on that row, click the delete icon. A window opens asking you to confirm the deletion.
4. Click **Yes**.