Locations, Sites, and Sublocations

The terms "location," "site," and "sublocation" refer to specific EMTrack elements.

Providers

In EMTrack, "location" generally refers to the region or to a division, such as a provider facility or mobile provider.

Every user is granted access to at least one location. Some users and administrators may be able to access multiple locations in their region in order to view client and incident information related to each provider.

A user's default location is the one they see when they first log in to EMTrack. When necessary, you can change the default location for a user you manage.

Incident Site

The term "location" can also refer to an incident site, which is a specific location at the scene of an incident or that is associated with the incident. For example, a client can be transported to the triage or treatment site of a particular incident.

Sublocation

You can also add sublocations to both provider facilities and incident sites. Sublocations are designed to improve tracking so you can pinpoint patients' exact locations. This is especially useful when patients, clients, and evacuees are located within a large facility or incident site.

Sublocations can be very useful in a number of situations. For example:

- For large events, you can assign a patient to an incident site sublocation, such as a bed in the first aid tent.
- You can use sublocations when you need to evacuate a portion of your facility to another floor due to an equipment failure.

Some sublocations may be set up in the incident type template. You can also add them "on the fly" during an incident.

When a report includes patient locations, it also includes sublocations when they are defined.